

BULVERDE AREA ART CENTER
Specifications for Gallery Exhibits
(Revised 1-2014)

ELIGIBLE

- a. Members only in good standing, who are current with their annual dues, and are scheduled to work in the gallery, or are exempt, may exhibit their work.

REQUIREMENTS

- a. Each member may submit up to three works of art for a non-refundable entry fee of \$5.00 per piece.
- b. Each piece **MUST** be an original work of art conceived and executed entirely by the artist. Copies of works by other artists are not acceptable.
- c. Works which have been shown in the gallery in a previous exhibit may not be submitted again within a 13 month period.

GENERAL RULE

- a. No material that is biodegradable or unstable as determined by the exhibit committee may be used.
- b. Material that presents a safety hazard to the viewing public will not be accepted.
- c. Construction of the art piece should be sound and the materials in good condition.
- d. No rotting, cracked, broken, or chipped frames, dirty mats, cracked or broken glass, or cracked or dusty paintings will be accepted as determined by the exhibit committee.
- e. All gallery wrapped canvases must have clean painted edges and no staples appear on the sides. All hanging art must have wire hangers; no saw tooth hangers or loops.
- f. Size of works is subject to the amount of available wall space.
 - 1. 2-D works of art will be limited to a maximum size not to exceed 1200 square inches (25"x48") unframed per piece. A diptych or triptych cannot exceed the size allowed for one painting. One entry fee is charged for the unit, diptych or triptych, if the unit is listed to sell for one price. An artist may submit up to three 1200 square inch pieces of art or they may combine inches:
 - * 1200 square inches will have a \$5 entry fee
 - * 1201 square inches to 2400 square inches will have a \$10 entry fee
 - * 2401 square inches to 3600 square inches will have a \$15 entry fee
- g. Art requiring glass that is over 20" x 20" **MUST** use acrylic.
- h. All works must be able to fit through the door without disassembly and must be able to be carried easily by two people.

- i. All work must be dry and exhibit ready.
- j. Non hanging art will be displayed properly.
- k. All entries must be for sale.
- l. All artwork must have a BAAC registration form with date brought into the gallery. Art work is allowed to hang for the designated time.
- m. All exhibits must be art or fine craft. Determinations will be considered at the discretion of the BAAC board.

SUBJECT MATTER

Most subject matter will be considered. **In all cases, the gallery board members shall make the final determination.** Our effort is to bring tasteful subject matters to a family oriented audience. The following will NOT be suitable for display in the Gallery.

- a. Any lewd or obscene material
- b. Graphic sexual activity or distasteful nudity
- c. Inappropriate nudity of children
- d. Imagery containing vulgar or obscene words

SALES

- a. The artist selects the price for each piece of their work of art.
- b. The Gallery will take a 20% commission of the total amount of all sales.
(Please keep this in mind when you price your art, 20% will **not** be added to your price)
- c. The Gallery will be in charge of collecting and reporting taxes.
- d. Any art showing in the Gallery can NOT be sold privately during the exhibit.
- e. The Gallery will write checks to the artist no later 30 days after the closing of the exhibit.
- f. All work will be listed on an Inventory Sheet to assist volunteers in locating art in gallery and post sales of art work.
- g. Artist is responsible for credit card fees.

COMMITTEES

- a. **Exhibit Coordinator** plans exhibits, including providing forms for exhibit entries, arrange for the acceptance of art work for an exhibit, hanging or display of the art work, and for the pick up or return of the art work after the exhibit at the BAAC gallery and making arrangements for invitations to be made and provide list of art and artist names in a exhibit. The coordinator may accept responsibility of outside exhibits, such as a Library Exhibit. The exhibit coordinator may have a committee member to assist with these tasks.

- b. Hospitality Coordinator** will make arrangements necessary for openings and other functions at the BAAC gallery. This includes set up/take down of tables and decoration and the purchasing of food and drink for the function. The coordinator may have hospitality committee members to assist with these tasks.
- a. Volunteer Coordinator** will schedule volunteers to work in the gallery and will keep a record of the volunteers in a designated book. The coordinator may have a committee member to assist with these tasks.

JURIED EXHIBIT

Refer to SHOW GUIDELINES 2014- Juried Exhibition

LENGTH OF EXHIBITS

Refer to 2014 Exhibition Schedule

SPECIAL EXHIBITS

- a. The highest awarded BAAC member of the Juried Exhibition will be the featured artist for an upcoming BAAC Exhibit.**
- b. Featured artists will use space designated by the Exhibit Coordinator (usually this consists of the entire east wall). Previously shown works will be allowed but new works will fall under the 13-month rule. Art is subject to the approval of the Board or the Exhibit Coordinator.**
- c. Current Exhibiting members may show in the remainder of the gallery.**